

**PURCELL PUBLIC WORKS AUTHORITY
REGULAR MEETING
July 6, 2021
6:00 P.M.
IN THE COMMUNITY ROOM
OF THE POLICE SERVICE BUILDING
1515 N. GREEN AVENUE**

MINUTES.

1. Call to order and declaration of a quorum present.

Chairman Cox called the meeting to order and declared a quorum to be present at 7:16 p.m.

2. Roll Call.

Roll call was conducted by Secretary, Dorothy Kennedy, with the following results:

Trustees present: Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox
Trustees absent: None
Staff present: Dale Bunn, Victor Lohn, Dorothy Kennedy, Jeff Hixon, Bobby Elmore, Michael Minor, John Blue, Clent Kennedy, Justin Howell, Mike Lewis
Counsel: Ted Haxel, Greg Dixon

3. Discussion of agenda items.

Chairman Cox called for discussion of agenda items. There was no discussion.

4. Approval of the Consent Agenda:

- a. Approval of minutes for June 6, 2021, June 11, 2021, June 21, 2021, and June 25, 2021, Meeting(s).
- b. Approval of claims as presented in the Council Expense Report in the amount of \$667,469.12.
- c. Approval of the claims from the Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$39,971.25.
- d. Approval of payment of Golf Claims as presented in the Council Expense Report in the amount of \$58,451.07.
- e. Approval of payment of estimated payroll in the amount of \$93,000.00.
- f. Approve Treasurer's Financial Report.
- g. Approval of 2020-2021 Budget Amendment PWA-2021-6 increasing Appropriations for COVID-19 Expenses in the amount of \$20.88.

Trustee Fishburn made a motion second by Trustee Tate to approve the Consent Agenda as written.

Yes: Fishburn, Tate, Engert, Jacobs, Cox No: None Absent: None

5. Discussion and possible action on items removed from the Consent Agenda.

No items were removed from the Consent Agenda.

6. Consideration and possible action concerning renewal of the main water service line easement with Oklahoma Department of Corrections and the Heliport with the State of Oklahoma in the amount of \$10,897.85.

Ms. Kennedy explained the Authority currently has an easement that goes across the Department of Corrections and the Heliport property. The Authority filed an application for renewal and has been working with a couple of employees from the real estate department over a couple of years. The indicated cost is to renew of a 20-year easement. If it is calculated over 20 year period it is just over \$500 per year.

Trustee Jacobs made a motion second by Trustee Fishburn to approve agenda item 6 as written.

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

7. Discussion and possible action to approve a Memorandum of Understanding (MOU) to continue with 2020-2021 FOP Labor Contract until an agreement is reached on the 2021-2022 fiscal year Contract.

Trustee Jacobs made a motion second by Trustee Fishburn to approve agenda item 7 as written.

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

8. Discussion and possible action concerning a presentation from Darren Scott of Kimley Horn for Professional Services Agreement for the City Yard Conceptual Plan in the amount of \$75,800.

Trustee Jacobs made a motion second by Trustee Fishburn to approve agenda item 8 as written.

Yes: Jacobs, Fishburn, Tate, Engert, Cox No: None Absent: None

9. Discussion and possible action concerning 2020-2021 Budget Amendment PWA-2021-5 increasing revenue Trsf In – GF \$185,885.06 and increasing Appropriations PMH in the amount of \$185,885.06.

Trustee Jacobs made a motion second by Trustee Fishburn to approve agenda item 9 as written.

Yes: Jacobs, Fishburn, Tate, Engert, Cox No: None Absent: None

Chairman Cox declared the meeting to be in recess in order to go into the Purcell Economic Development Authority Meeting at 7:22 p.m.

Mayor Cox declared the City Council Meeting and the Purcell Public Works Authority in joint session in order to enter joint Executive Session at 7:24 p.m.

10. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O. S. 307 § (B) (2) AND 25 O.S. 307 § (B) 3.

a. Discussion and consideration of labor contract for fiscal year 2021-2022 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).

b. Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

Mayor/Chairman Cox made a motion second by Councilman/Trustee Tate to enter into joint Executive Session at 7:26 p.m. with the following persons entering: Councilmen/Trustees who are present, City/Trust Attorney Mr. Greg Dixon, City/Trust Manager Mr. Bunn Treasurer Mr. Victor Lohn, and Police Chief Bobby Elmore.

Yes: Cox, Tate, Engert, Fishburn, Jacobs No: None Absent: None

Mayor/Chairman Cox declared the Council has returned from Executive Session at 7:48 p.m.

Mayor/Chairman Cox made a motion second by Councilman/Trustee to return to regular Joint Session at 7:48 p.m.

Yes: Cox, Engert, Jacobs, Fishburn, Tate No: None Absent: None

11. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O. S. 307 § (B) (2) AND 25 O.S. 307 § (B) 3.

a. Discussion and consideration and possible action concerning labor contract for fiscal year 2021-2022 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).

No action taken.

b. Discussion and consideration and possible action concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

No action taken.

12. Trustee comments.

Councilman/Trustee Tate thanked Mr. John Blue and others for efforts in the Independence Day Celebration. He asked when will be begin receiving Lodging Tax Revenue. Mr. Lohn advised we have already received from the RV Park.

Councilwoman/Trustee Engert thanked Mr. Blue and the Chamber for their efforts with the Independence Day Celebration. She reported at 6th and Jackson the road needs to be repaired before school begins. She asked if the City has any plans to spray for mosquitoes. Mr. Bunn advised we could look into it.

Councilman/Trustee Fishburn mirrored thanks to Mr. Blue for the Independence Day Fireworks display.

Councilman/Trustee Jacobs thanked Mr. Blue and staff for the Independence Day Celebration. He asked when the sand would go in at the beach. Mr. Blue advised we are waiting for delivery.

Mayor/Chairman Cox thanked Mr. Blue for the Independence Day Celebration. He advised he thought Saturday would work best next year because the way the holiday falls.

13. General Manager and staff comments.

None.

14. Adjourn.

Chairman Cox declared the meeting to be adjourned at 8:00 p.m.

Approved this 2nd day of August 2021

Attest:

Ted Cox, Chairman

Dorothy Kennedy, Secretary