

**CITY OF PURCELL
REGULAR MEETING
MARCH 1, 2021
6:00 P.M.
IN THE COMMUNITY ROOM
OF THE POLICE SERVICE BUILDING
1515 N. GREEN AVENUE**

**Special Notice
Applicable to the March 1, 2021 Purcell City Council Meeting**

Because of the pandemic Coronavirus (“COVID-19”) properly wearing personal protective masks or face shields and personal distancing of at least six (6) feet will be required.

MINUTES

1. Call to order and declaration of a quorum present.

Mayor Cox called the meeting to order and declared a quorum to be present at 6:00 p.m.

2. Roll Call.

Roll call was conducted by City Clerk, Dorothy Kennedy, with the following results:

Councilmen present: Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox
Councilman absent: None
Staff present: Dale Bunn, Victor Lohn, Dorothy Kennedy, Bobby Elmore, John Blue, Tommy Mize, Kevin Rhoads
Counsel: Greg Dixon

3. Pledge of Allegiance.

Mayor Cox let the Pledge of Allegiance.

Mayor Cox ask that a moment of silence be observed in memory of former Councilman Mike Pollok.

Mr. Bunn offered the invocation.

4. Welcome.

Mayor Cox welcomed guest, staff, and council members. He took the opportunity to compliment and thank city employees and staff for the hard work through the snowstorm. He stated he had received overwhelming positive comments. He thanked them for keeping the roads cleared, the power on, and the water flowing.

5. Discussion of Agenda items.

Mayor Cox stated that due to a type-o on the Consent Agenda for Claim/Expense we need to remove several items from the consent agenda.

He also stated he would recess the meeting just before number 19 to discuss it in joint session with the Public Works Authority.

6. Approve the Consent Agenda

- a. Approval of minutes for February 1, 2021 (Meeting(s)).**
- b. Approval of payment of claims as presented in the Council Expense Report in the amount of \$531,131.22.**
- c. Approval of payment of Street & Alley Claims in the amount of \$0.00.**
- d. Approval of payment for Unemployment Insurance in the amount of \$0.00**
- e. Approval of payment of Capital Improvement Claims in the amount of \$114,928.40.**
- f. Approval of payment of Rural Fire Claims in the amount of \$30.10.**
- g. Approval of payment of Cemetery Care in the amount of \$0.00.**

h. Approval of payment for Airport Authority Claims in the amount of \$5,990.68

i. Approval of estimated payroll in the amount of \$275,00.00

j. Approval of the Treasurer's Financial Report.

Councilman Jacobs made a motion second by Councilwoman Engert to remove from agenda item 6, items (b), (c), (d), (e), (f), (g) and (h) and place them on a Special Meeting on March 3, 2021 6:00 p.m.

Yes: Jacobs, Engert, Fishburn, Tate, Cox No: None Absent: None

Councilman Jacobs made a motion second by Councilman Fishburn to approve Consent Agenda item 6; items (a), (i), and (j).

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

7. Consideration and possible action on items removed from the Consent Agenda.

No action on items removed. The removed items will be considered for approval in a special meeting on March 3, 2021 at 6:00 p.m. at City Hall.

8. Presentation and discussion of the Treasurer's Financial Report.

Treasurer Victor Lohn reported that Revenues have outpaced expenses for the current fiscal year thru January 2021. Tax revenue overall year to date is up 10.61% versus last year. The City expenses were higher than revenues in January 2021.

- Monthly loss for January 2021 was \$153,007.37. Year to Date Profit thru January is \$457,755.34
- Revenue Year to Date thru January 2021 for the General Fund compared to the budget is 66.27%.
- Expenses Year to Date thru January 2021 for the General Fund compared to the budget is 58.09%.
- Revenue Year to Date thru January 2021 for PWA compared to the budget is 65.15%.
- Expense Year to Date thru January 2021 for PWA compared to the Budget is 59.15%.
- 7/12 is 58.33% is the standard percentage for comparisons.
- The City received a check for franchise tax on OEC TV for \$263.29.

I passed out a P/L for the 2020 Christmas Lights. This does not include the Labor and Equipment in the project. Loss of \$297.95.

9. Presentation and discussion of the City Manager Report.

Mr. Bunn reported on the following:

- Storm Sewer is complete.
- Rough Grading is complete.
- Sewer Upsizing all that remains is clean up. Weather has hindered completion.
- Water Line is about 30% complete. They are working on 9th Street. Green Avenue boring is ongoing on Green Avenue.
- Underground utilities at the site are done.
- Erosion Control is being done to prevent red dirt from flowing downstream.
- Final Clearing. One hundred percent of trees have been removed from the 100% area. The detention pond is underway.
- Tyler with Waldrop offered an update stating next week should pour concrete and next month should see a building going vertical. He advised we are still on track to complete early 2022.
- Winter Storm 2021: Clearing around the Hospital was handled as a priority. Water department worked a water leak for 5-7 hours in temperatures close to zero. All city departments were involved and worked together. Mr. Bunn thanked Laine Bralley, William Maranda, Jake Blanchard, Cory Faust, Eric Starnes, Trey Phillips, and Brian Morris in helping get the water on. John Blue and Kevin Rhoads prepared the Multipurpose Center for an emergency shelter; however, it was not utilized. Light House Worship Center and the First Baptist Church also offered to shelter persons without power also set up as an emergency shelter as well.

- We contracted for snow removal at the new hospital site before the melting to reduce delays in returning to work.
- We previously filed for a Paycheck Protection Program (PPP) loan for almost \$1M loan, which was forgiven. Purcell has filed for a second PPP loan. Mr. Bunn reported having received a message that the money was available. This loan should be forgiven as well and will be almost \$1M for the hospital.
- The Chickasaw Wellness Center is still ongoing. Mr. Sullivan has provided everything they need and have requested.
- Red Hill Tank Rehab, the contractors are beginning sandblasting and primer painting the interior of the tank. The completion date is still planned in May.
- EST still working on the Interchange.
- Mr. Bunn provided a copy of the Stability Survey for Purcell conducted by OMAG. Purcell ranked fifth in revenue out of 25 cities of similar size.
- OMPA had a board finance meeting regarding the increased cost of the Winter Storm and extreme temperatures. From the finance meeting there will be a proposal presented to the OMPA board for consideration. OMPA will have a lot of debt dropping off in three years; the proposal is to bring the cost of the storm and spread it out over four years. This will keep the debt flat over the next seven years. There will be no increase due to cost of fuel on the upcoming bills. You will have a larger bill due to using more electricity. Councilman Fishburn stated for clarity. Purcell controls rates for our citizens, but we potentially could have been charged more in which we would have had to pass that along. With the proposal we will not have to increase electric rates due to the increased cost of fuel.

10. Discussion and possible action concerning Proclamation to declare April 2021 as World Autism Month and April 2, 2021 as World Autism Awareness Day to increase understanding and acceptance of people with Autism spectrum disorder in the City of Purcell.

Councilman Tate made a motion second by Councilwoman Engert to approve the Proclamation declaring April 2021 as Autism Month and April 2nd as World Autism Awareness Day to increase understanding and acceptance of people with Autism spectrum disorder in the City of Purcell.

Yes: Tate, Engert, Jacobs, Fishburn, Cox No: None Absent: None

11. Discussion and possible action to approve new Purcell Municipal Hospital Change Order 1 for \$15,036.81 and authorize the City Manager to sign approval of the change order and related documents, for replacement of bid items that were not deliverable.

Mr. Jason Givens of Miller Architect explained this is a cleanup of contracts information once all the subcontracts were under contract. Additionally, it is responding to the Authority having jurisdictional comments. Miller's proposal is that the money does not come from new budget funding. The original contract had 5% contingency cost; the proposal is to take the change order money from contingency cost. He advised this would not put the project over budget with the overall guaranteed maximum price.

Councilman Jacobs made a motion second by Councilman Fishburn to approve the Hospital Change Order No. 1 in the amount of \$15,036.81 and authorize the City Manager to sign approval of the change order and related documents as written.

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

12. Discussion and possible action to approve new Purcell Municipal Hospital Change Order 2 for \$136,920.02, and authorize the City Manager to sign approval of the change order and related documents, for air supply upgrading to provide isolation of waiting rooms due to changes in regulations for air exchange improvements to waiting areas.

Mr. Jason Givens with Miller Architect explained the bulk of this change order is due to code regulations involving Covid-19 interpretations for air recirculation now required. The air recirculation consists of \$92,939; the rest is smaller changes. He advised Miller is suggesting taking Change Order No 2 out of Contingencies as well. He stated the current Contingency is \$617,000. Taking both change orders will reduce it to \$465,000 and will not raise the guaranteed maximum price. Mr. Givens stated that both Waldrop and Miller Architect believe the remaining

money is more than enough to complete the project. Mr. Givens stated there is no choice we must do the changes.

Councilman Fishburn made a motion second by Councilman Fishburn to approve the Hospital Change Order No. 2 for \$136,920.02 and authorize the City Manager to sign approval of the change order and related documents as written.

Yes: Fishburn, Jacobs, Tate, Engert, Cox No: None Absent: None

13. Discussion and possible action concerning Budget Amendment GF-2021-9 increasing Revenue – Reimbursements & Discounts and increasing Appropriations-Building Maintenance Recording receipt of an insurance claim funds on the Police Department Building water damage.

This is due to the insurance payment for a claim for water leak damage in the amount of \$4,248.48.

Councilman Jacobs made a motion second by Councilman Fishburn to approve Budget Amendment GF-2021-9 as written.

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

14. Discussion and possible action concerning Resolution No. 21-C06 a resolution of the City Council of the City of Purcell (Purcell) concerning the wearing of masks within the corporate limits of Purcell.

Mayor Cox stated that records indicate we are going in the right direction with numbers declining. He stated we need to continue due diligence to continue to help the numbers decline. He advised the date in the resolution is written to lapse on June 30, 2021. It can be revisited at any time but will lapse if no further action is taken on June 30, 2021.

Councilman Jacobs made a motion second by Councilwoman Engert to approve Resolution No. 21-C06 and approve the lapse date of June 30, 2021.

Yes: Jacobs, Engert, Fishburn, Tate, Cox No: None Absent: None

15. Discussion and possible action on a new Airport Terminal/Emergency Management Office Building.

Mr. Kevin Rhoads provided a handout to Council Members. He explained he is unsure how old the current building is, but just from personal knowledge it is over 30 years old. The building has damage to interior and outside walls as well as the ceiling. He stated the Airport will receive CARES grant funding for Fuel cost to pay the fuel bill for the next four years. The CARES grant he explained would relieve the budget of purchasing fuel. This would allow monies already in the budget to be used to replace the building.

Mr. Rhoads further stated that he receives EMP grant money each quarter and proposed the money be used to complete the interior. He stated an estimated cost of building would be approximately \$33,000. The new building would have a terminal area and restroom. Mr. Rhoads stated he believes it will enhance the Airport.

Councilman Jacobs reported, after having gone to see the building. It does have an extensive termite problem that is visible. He stated the airport in many instances provides first impression for Purcell. Currently it makes a poor impression.

Councilman Jacobs made a motion second by Councilwoman Engert to approve a new Airport Terminal/Emergency Management Office Building.

Yes: Jacobs, Engert, Tate, Fishburn, Cox No: None Absent: None

16. Discussion and possible action concerning appointing a Parks and Recreation Employee as City Council Appointments to the Lodging Tax Committee, to oversee the distribution of the monies received by the Lodging Tax as created by Ordinance No. 20-03.

Councilman Jacobs made a motion second by Councilwoman Engert to appoint John Blue as the Parks and Recreation Employee member of the Lodging Tax Committee.

Yes: Jacobs, Engert, Fishburn, Tate, Cox No: None Absent: None

17. Discussion and possible action concerning appointing a City Council Member as City Council Appointments to the Lodging Tax Committee, to oversee the distribution of the monies received by the Lodging Tax as created by Ordinance No. 20-03.

Councilman Fishburn made a motion second by Councilman Tate to appoint Theda Engert as the Council Member of the Lodging Tax Committee.

Yes: Fishburn, Tate, Jacobs, Engert, Cox No: None Absent: None

18. Discussion and possible action concerning appointing a Citizen at Large as City Council Appointments to the Lodging Tax Committee, to oversee the distribution of the monies received by the Lodging Tax as created by Ordinance No. 20-03.

Councilman Jacobs made a motion second by Councilwoman Engert to appoint Allen Eubanks as the Citizen at Large Member of the Lodging Tax Committee.

Yes: Jacobs, Engert, Fishburn, Tate, Cox No: None Absent: None

Mayor Cox declared the meeting to be in recess at 7:01 p.m., to go into the Purcell Public Works Authority Regular Meeting.

Mayor called the meeting back to regular joint session with the Purcell Public Works Authority meeting at 7:05 p.m.

19. Discussion and possible action concerning 2021-2022 Projects and Budget needs.

Mr. Bunn stated some points he wanted to be discussed are the following:

- The new Hospital
- The Interchange
- Main StreetScape
- North Green Rehab
- Pay raises to be decided between the unions and staff
- New Yard
- Lighting from Main Street south to Walnut Creek

Mr. Lohn asked the Council to remember that the Hospital is scheduled to be completed in February 2022. When that happens 2% of the Sales Tax funding will be used to finance that. When this takes place the Capital Improvement funding will drop to 1%.

General discussion to hold two Budget meetings on April 12th and 19th from 6:00 p.m. to 8:00 p.m. at City Hall if possible.

20. City Council Comments.

Councilman/Trustee Tate reiterated how grateful for staff during the cold temperatures. We did not lose water or power. He asked that message be relayed to staff. Councilman Tate also stated he appreciated everyone who had anything to do with Christmas Lights.

Councilman/Trustee Fishburn wanted to reiterate appreciation to staff for efforts during the cold snap. He advised the weather was very serious and we pulled through. It is a reminder how fragile our critical infrastructure is. Purcell has done well in disaster management. He commended Mr. Bunn and Staff.

Councilman/Trustee Jacobs stated Mr. Bunn and staff certainly blessed us all. One thing that he noticed that is worthy of mention. He said one of the Electric Staff operating a frontend loader, cleaning the streets. He commended staff for working across their department as a team. He went back to Mr. Bunn's report that electric department were assisting in the water leak in the frigid conditions.

Mayor/Chairman Cox had a thought when talking of a bridge over the spillway. He reminded how hard Mr. Pollok fought for the trail. He stated he would not have any problem if it were named the Mike Pollok Bridge.

21. City Manager and staff comments.

None.

22. City Attorney comments.

Mr. Dixon gave a status report on a matter brought up by Mr. Bill Boyle concerning ADA requirements. Mr. Dixon is working with Mr. Bunn in putting together a Transition Plan that will address existing public facilities and updating. Mr. Dixon is public communication and involves the public's trust. Additionally, we will need to create a grievance and compliance process.

23. Adjourn.

Mayor Cox declared the meeting to be adjourned at 7:23 p.m.

Approved this 5th day of April, 2021

Attest:

Ted Cox, Mayor

Dorothy Kennedy, City Clerk